



# Kevin Kent Const. LLC

15157 US Hwy 34, Lucas, Iowa 50151  
office: 641•766•6126 fax: 641•766•6706

## Application for Work

(application will be kept on file for 6 months)  
Kevin Kent Const. LLC is an Equal Opportunity & Affirmative Action Employer

Name: \_\_\_\_\_  
First Last MI

Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Phone (include area code): \_\_\_\_\_

18 Years or Older? Yes  No

Address: \_\_\_\_\_

Are You a U.S. Citizen? Yes  No

City/State/Zip \_\_\_\_\_

Are You a Military Veteran? Yes  No

Position Applying For: \_\_\_\_\_

Available Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### EDUCATION

Name and Location of High school: \_\_\_\_\_ Highest Grade Completed: \_\_\_\_\_

Name and Location of College: \_\_\_\_\_ Subject & Degrees: \_\_\_\_\_

Additional Training - workshops, short courses, volunteer work, etc that relate to the job you are applying for:

Do you have a current Commercial Drivers License? Yes  No  N/A  Which Class: A  B

Do you have a current Drivers License? Yes  No  DL#: \_\_\_\_\_

Are you certified in First Aid/CPR? Yes  No  Have you ever attend MSHA Training? Yes  No

### EMPLOYMENT HISTORY

(list employers, starting with the most recent. Explain all gaps in time of employment. Fill section out carefully and completely)

**Present Employer:** May we contact your present employer? Yes  No  N/A

Company Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ End Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Describe job duties, tools, or machines used: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Past Employer:** May we contact this past employer? Yes  No

Company Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ End Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Describe job duties, tools, or machines used: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_



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## EMPLOYMENT HISTORY, continued

**Past Employer:** May we contact this past employer? Yes  No

Company Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ End Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Describe job duties, tools, or machines used: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Past Employer:** May we contact this past employer? Yes  No

Company Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Company Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Phone: \_\_\_\_\_ Start Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ End Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Describe job duties, tools, or machines used: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

## Additional Information

Have you ever been convicted of a felony? Yes  No  If yes, list all felony convictions, giving a brief description, including dates and charge. A positive response will not necessarily affect you being considered for hire: \_\_\_\_\_

If you should become an employee of Kevin Kent Const. LLC, do you wish to be considered for other positions within the company? Yes  No

How did you hear about us: \_\_\_\_\_

Any additional comments you wish to make: \_\_\_\_\_

"I certify that the facts contained in this application are true and complete to the best of my knowledge and I understand that, if employed, falsified statements to this application shall be grounds for dismissal, and I agree to hold my employer harmless in the event of my dismissal based thereon.

I authorize investigation of all statements contained herein and to do background checks to give you any and all information concerning my previous employment and any pertinent information that may have, confidential or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you."

Signature \_\_\_\_\_

Date \_\_\_\_\_



## CONSENT FOR DRUG SCREENING

I understand that it is a company policy of Kevin Kent Const. LLC that all prospective employees submit to a controlled substance test involving the collection of a urine sample that will be tested for the following controlled substances: Marijuana, cocaine, opiates, amphetamines, and phencyclidine (PCP).

I understand that if I test positive for the use of controlled substances that I will be given a reasonable opportunity to confer with the company's medical review officer before any positive result is reported to the company.

The results of the drug tests will be maintained by the medical review officer of the company who will report to Kevin Kent Const. LLC whether the test result was negative or positive. The results of any tests will not be released to any additional parties without my written authorization.

I hereby agree to submit to a urine drug test.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature



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## Equal Opportunity - Voluntary Survey

Kevin Kent Const. LLC is required by state and federal laws to furnish statistical data and to maintain records of certain population characteristics of those applying for jobs with us. The information you supply will be used for statistical purposes only. If you are offered employment with Kevin Kent Construction, it will not be used as employment criteria. Kevin Kent Const. LLC is an equal employment opportunity employer supporting diversity in the workplace. Thank you for your cooperation in completing this form.

### APPLICANT INFORMATION

(PLEASE PRINT)

Position(s) applied for: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Male

Female

### REFERRAL SOURCE

How did you learn of this position? (check all that apply)

Walk-In

Relative (name) \_\_\_\_\_

Private Employment Agency

School (name) \_\_\_\_\_

Government Employment Agency

Kevin Kent Const. LLC Employee \_\_\_\_\_

Other (specify) \_\_\_\_\_

Advertisement (source) \_\_\_\_\_

### EQUAL EMPLOYMENT OPPORTUNITY IDENTIFICATION GROUPS

White (not of Hispanic Origin)

Black (not of Hispanic Origin)

Hispanic

American Indian/Alaskan Native

Asian/Pacific Islander

Other

### CHECK ANY OF THE FOLLOWING THAT ARE APPLICABLE

Vietnam Era Veteran

Disabled Veteran

Disabled Individual



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## NOTICE TO ALL EMPLOYEES/APPLICANTS

It is the policy of **Kevin Kent Const. LLC** to assure that applicants are employed, and the employees are treated during employment, without regard to their race, religion, sex, color, national origin, age, or disability. Such action shall include: employment, upgrading, demotion, or transfer; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre-apprenticeship, and/or on-the-job training.

Kevin Kent Const. LLC has designated Bobbie Jo Vastine as the EEO/AA Officer, and has the responsibility to effectively administer and promote this policy. The office is located at 15157 US Hwy 34, Lucas, IA 50151

Our company has an approved informal training and promotion program.

At this time, our company offers training programs in the following job classifications/areas:

### **Heavy Equipment Operator, Mechanic, Truck Driver, Flagger**

A prospective trainee must be an employee in good standing and/or have supervisory approval to be considered for our company's training program. For further information, copies of individual job classifications/area training program outlines, you must request them from:

**Bobbie Jo Vastine**  
15157 US Hwy 34  
Lucas, IA 50151  
(641) 766-6126

**We encourage all of our employee's to refer qualified female and minority applicants.**